



**COPY**

Commissioners Court

NOV 13 2017

**REQUEST FOR AGENDA PLACEMENT FORM**

Submission Deadline - Tuesday, 12:00 PM before Court Dates

**Approved**

**SUBMITTED BY:** Ralph McBroom

**TODAY'S DATE:** October 24, 2017

**DEPARTMENT:** Purchasing

**DEPARTMENT HEAD:** Ralph McBroom

**REQUESTED AGENDA DATE:** November 13, 2017

**SPECIFIC AGENDA WORDING:** Consider and approve renewal of RFP 2016-601 HVAC Repair with Enviromatic System Services. (This is the second of two (2) available one (1) year renewals.)

**PERSON(S) TO PRESENT ITEM:**

Ralph McBroom C.P.M.

**SUPPORT MATERIAL:** (See attached)

**TIME:** 5 min

(Anticipated number of minutes needed to discuss item)

**ACTION ITEM:** X  
**WORKSHOP**

**CONSENT:**  
**EXECUTIVE:**

**STAFF NOTICE:**

**COUNTY ATTORNEY:**

**AUDITOR:**

**PERSONNEL:**

**BUDGET COORDINATOR:**

**IT DEPARTMENT:**

**PURCHASING DEPARTMENT:**

**PUBLIC WORKS:**

**OTHER:**

\*\*\*\*\*This Section to be completed by County Judge's Office\*\*\*\*\*

ASSIGNED AGENDA DATE: \_\_\_\_\_

REQUEST RECEIVED BY COUNTY JUDGE'S OFFICE \_\_\_\_\_

COURT MEMBER APPROVAL \_\_\_\_\_ Date \_\_\_\_\_

# County of Johnson, Texas

Ralph McBroom, C.P.M.  
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September 19, 2017

Enviromatic System Services  
2337 W Warrior Trail  
Grand Prairie, Texas 75052

RE: RFP 2016-601 HVAC Services and Repairs

Mr. Stowe,

Our contract with Enviromatic System Services will expire as of November 30, 2017. Johnson County is interested in using our option to renew for another year (December 1, 2017 thru November 30, 2018) at the same pricing.

Please call if you have any questions. I would ask that you sign below and fax and/or email [pur@johnsoncountytexas.org](mailto:pur@johnsoncountytexas.org) back as soon as possible.

Thank you for your time and consideration in handling this matter.

Sincerely,

Ralph A. McBroom, C.P.M.  
Purchasing Agent

Yes, I wish to renew: Kenneth Stowe Date: 10/10/17  
No, I do not want to renew: \_\_\_\_\_ Date: \_\_\_\_\_